



Vacancy Notice

Applications are invited from suitably qualified Nationals of the Banjul Accord Group (BAG) Members States (Cape Verde, Gambia, Ghana, Guinea, Liberia, Nigeria, and Sierra Leone) to fill the position for which job descriptions have been provided below:

Position Information	
Post Title	Technical Coordinator – Flight Operations & Personnel Licensing
Post No.	BAGASOO Post 05-2023
Level	E-4
Duty Station	Abuja, Nigeria
Posting Period	16 th to 30 th April 2024
Reporting Date	1 st June 2024
Duration	3 years Fixed Term (with possible extension for another term)
Eligibility	Qualified Nationals of the Banjul Accord Group (BAG) Members States (Cape Verde, Gambia, Ghana, Guinea, Liberia, Nigeria, and Sierra Leone)

Duties and Responsibilities	
	<ol style="list-style-type: none"> 1. Assist in the implementation of ICAO State-specific recommendations on the resolution of safety oversight deficiencies for BAG States. 2. Assist in the arrangement of workshops, seminars and training programmes for inspectors within the BAG States. 3. Assist States in the development/amendment of regulations in the field of specialization. 4. Assist States in the development/amendment of technical guidance material including policy, procedures, manuals, forms, checklists in the field of specialization. 5. Assist inspectors in the performance of certification/approvals/authorization of service providers, equipment, facilities and personnel and continuing oversight functions including the conduct of inspections and other surveillance activities in the field of specialization. 6. Provide on-the-job-training to operations inspectors during certification and inspection missions to BAG States or when requested to conduct a safety audit, from those States. 7. Attend and participate in the seminars, workshops and training courses organized under the

project.

8. Perform any other relevant duty assigned by the Executive Director in the field of specialization.

Qualifications and Experience Requirements

1. Considerable flight crew experience as pilot-in-command preferably on modern, heavy turbojet aircraft with substantial experience as a Government Flight Operations Inspector.
2. Experience at inspectorate level with Civil Aviation Administration, directly associated with the preparation and responsibility for implementation of rules, regulations, operating manuals and flight and ground procedures deemed necessary for flight safety, inspection and certification.
3. Knowledge of legal responsibilities and administrative procedures for the issuance of documents under State of Registry approval relating to supervision of flight operations.
4. Knowledge of the requirements for personnel licensing systems, and of the training and maintenance of competency of flight, cabin, and ground crews concerned with flight operations.
5. Experience in the preparation, approval and use of Flight Operations Manuals and other flight documentation.
6. Experience in the preparation and approval of flight training and checking programmes.
7. Sound knowledge of ICAO Standards and Recommended Practices and related documentation.
8. Experience in the OJT training of Operations Inspectors

Competencies

1. Judgment/decision – making: Proven ability to take ownership of all responsibilities and to honour commitments, to exercise mature judgment, to recognize key issues and analyse relevant information, to make feasible recommendations and to take sound decisions.
2. Communication: Ability to write clearly and concisely and to present articulate verbal reports in English.
3. Teamwork: Ability to work with colleagues to achieve the project goals and maintain harmonious working relationships in a multinational environment.
4. Leadership, vision and management of performance: Demonstrated ability to plan and guide the work of a technical team in a multinational environment, to identify priorities and adjust them as required.
5. Client Orientation: Ability to establish and maintain partnerships with external collaborators,

to work and advocate effectively in a consensus-based system and to successfully manage and resolve conflict.

6. Commitment to continuous learning: Willingness to keep abreast of new developments in professional field.
7. Technological awareness: Ability to use contemporary office automation equipment, software, databases etc.

Languages

Essential

Fluent reading, writing and speaking abilities in English Language.

Desirable

A working knowledge of French or Portuguese is desirable.

Conditions of Employment

Salary and other remuneration attached to this position are under the BAGASOO condition of service. Further details will be communicated to shortlisted applicants.

How to apply

Prospective applicants should send their applications, job fit questionnaire and attach their recent CV and credentials to: vacancies@bagasoo.org.

E-Mail Subject shall be Technical Coordinator – Flight Operations & Personnel Licensing.

Deadline for ALL submissions is 30th April 2024. Applications received after the closing date will not be considered.